



IAS PRE-SCHOOL SUBSIDY APPLICATION
ACADEMIC YEAR 2024-2025

(Return this form and accompanying documentation to Human Resources, F101/102)

I. MEMBER INFORMATION (Please Print)

LAST NAME: _____ FIRST NAME: _____

SCHOOL: _____ TERM: I & II ___ I ___ II ___ Long Term ___
(longer than 1 year)

II. ELIGIBILITY

- *I have been appointed as a Member for a minimum of three full consecutive months, receive a minimum stipend amount of \$5,000 per term from the Institute, and have accompanying pre-kindergarten children enrolled in a nursery school or pre-school program. My stipend amount is not more than \$120,000 for the academic year.*
- *My pre-kindergarten child(ren) is enrolled in licensed pre-school and child care facility such as (but not limited to) Crossroads, UNOW, and Harmony schools. (The subsidy may not be used to pay for in-home care, applies only to the academic calendar (September - June), and cannot be used towards summer programs).*
- *I am not eligible for subsidized preschool child care through another source (which would include but not be limited to a home university, a spouse/partner’s employment or university affiliation, scholar program, or funding agency), and*
- *I understand any of my children who are old enough to enroll in public schools are not eligible for the subsidy award.*

III. MEMBER SIGNATURE

I have read the eligibility requirements and I attest that I meet the qualifications to request a subsidy from the Institute for Advanced Study. Failure to submit all the required documents will result in non payment of subsidy.

SIGNATURE: _____ DATE: _____

IV. FOR COMPLETION BY HUMAN RESOURCES OFFICE

Monthly Subsidy \$ _____ Start Date: _____ End Date _____

Approval Signature: _____ Date: _____

***The subsidy is considered taxable ordinary income, and therefore, may be taxable as other income would be.**